

NORTH AMERICA MEITHEAL FUND

GRANT APPLICATION

PLEASE READ THE FOLLOWING TERMS AND CONDITIONS REQUIRED FOR ANY MONIES GRANTED FROM IRELAND'S DEPARTMENT OF FOREIGN AFFAIRS AND TRADE BEFORE COMPLETING AND SUBMITTING A GRANT APPLICATION.

Terms and Conditions for Projects funded by Ireland's Department of Foreign Affairs and Trade (DFAT) thru Meitheal North America

- Funding is available to approved Comhaltas Ceoltoiri Eireann branches only
- Funding is to be used as a contribution towards Comhaltas events and activities which raise awareness of Irish traditional music and culture among the wider community overseas.
- Funding should not be used to fund entire projects, and other sources of income should be clearly stated in all project applications and reports.
- Funding is not to be used towards travel or accommodations, or artists' fees (tutors' fees are acceptable for funding where at least a nominal charge is levied on students)
- Funding cannot be spent in Ireland, it is exclusively for the development of Comhaltas in North America.
- Funding cannot be given or transferred to another individual or organization. Grant fund checks will be issued to an official Comhaltas account, and project expenditures must be paid from this account.
- Funding cannot be used for the purchase of instruments or equipment.
- Funding cannot be used for the core activities of a branch, i.e. weekly music classes, regular sessions, etc.
- Funding is subject to proper application and reporting procedures, and is for a 12-month period running from 1 July to 30 June the following year.
- No funding will be guaranteed beyond the current funding grant.

- The funding must be spent in line with the application (project plan) before the end of June.
- Reports must be submitted as soon as the project has been completed. The North America Meitheal Fund is subject to Comhaltas Head Office and the DFAT, and must comply with all requests for reporting and updates regarding how the funding is being / has been spent.
- Any unit that is to receive funding will be expected to sign the terms and conditions form, and return it to the Meitheal Committee as directed, before any monies will be released to them
- All projects and activities that receive funding from a DFAT grant must fully acknowledge the contribution from the DFAT, and the DFAT logo should be featured prominently in all publications. This includes brochures, flyers, tickets, programs, websites, etc. Where the logo cannot be used, suitable text acknowledging the DFAT funding must be included.
- Any branch receiving funding from the a DFAT grant must reflect this clearly in their project financial statements, their branch financial statements and their annual report as “Department of Foreign Affairs and Trade of Ireland: Emigrant Support Program”.
- Funding cannot be considered for the same project for more than one year unless there is significant development for the second year.
- If it becomes necessary to change or amend a project for any reason, the project manager must contact the Meitheal Committee.
- Branches who fail to supply adequate reports will not be eligible for future funding.
- Failure to spend the funding in accordance with the terms and conditions may result in the funding being recovered from the branch.
- Failure to provide reports and receipts may result in the funding being recovered from your branch, and may prohibit future funding.

Project Name and Location _____

Print name:(branch/project Chair)_____ Sign:_____

Print name:(branch Treasurer)_____ Sign:_____

Branch Name and Address: _____

Date: _____